

ELLENSBURG CHRISTIAN SCHOOL

APPLICATION FOR EMPLOYMENT **CLASSIFIED/PARAPRO/SUBSTITUTE**

We realize that the key to a successful Christian school is its staff. We are seeking applicants who are professionally qualified, genuinely love children, who, by the pattern of their lives exemplify Christ, and who show a love for God with their heart, soul, mind, and strength. It is our prayer that God will fulfill His perfect will for our school in the lives of all applicants.

Your interest in Ellensburg Christian School is appreciated. We invite you to fill out this application and return it to our school office. If we have continued interest in your candidacy, we may contact your references and arrange for a personal interview.

It is the policy of Ellensburg Christian School not to discriminate on the basis of race, color, national origin, sex, age, or disability in employment, in its programs or activities as required by federal and state laws (to the extent applicable to the school). As a religious educational institution, Ellensburg Christian School is permitted and reserves the right to prefer employees or prospective employees on the basis of religion.

Please deliver or mail to 407 South Anderson Street, Ellensburg, WA 98926

Phone: 509.925.2411

www.ellensburgchristian.org



ELLENSBURG CHRISTIAN SCHOOL

Realizing that parents are accountable to God to raise their children in the Lord (Ephesians 6:4), ECS serves as an educational extension of the Christian home and works in conjunction with the local Churches in the nurturing of children and young people. We are seeking to partner with Christian families and Churches to raise Godly children.

OUR PURPOSE: To maintain a school that is centered in the authority of the Scriptures and person of Jesus Christ. Every aspect of ECS is to be permeated with the character of God. We will train our students to view the whole life from the Creator's perspective, not the creature's point of view.

OUR MISSION: To equip our students to put their Christianity into action and develop their academic potential from a biblical worldview; impacting their lives today and for eternity.

OUR CORE BELIEFS: Each member of the Board of Education, and each employee of ECS, having accepted Jesus Christ as personal Savior, shall subscribe in writing to the Statement of Faith paraphrased from the Nicene Creed:

-We believe the Bible to be the inspired and only authoritative Word of God.

-We believe that there is only one God, eternally existent in three persons: Father, Son, and Holy Spirit.

-We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His holy resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory.

-Each person born into this world possesses a nature that is continually inclined to sin, but can be made a new creation in Christ by the Holy Spirit, and thereafter can continuously grow in grace.

-We believe in the present ministry of the Holy Spirit, by whose indwelling the Christian is enabled to live a Godly life.

-We believe that the Church is the living body of Christ, and exists to proclaim the Gospel to all persons everywhere, and to bring believers to maturity in Christ.

-We believe that both the saved and the lost will be resurrected; they that are saved unto the resurrection of life, and they that are lost unto the resurrection of eternal punishment.

-We believe that Christ shall return to judge the world.

-We believe in the spiritual unity of believers in Christ.

Employees shall be born-again believers who subscribe without reservation to the school's mission statement, philosophy and statement of belief. Such individuals shall be Christian role models in the school and community, and shall regularly attend a local church whose doctrine is in agreement with Article II of the bylaws.

PERSONAL INFORMATION

Full legal name _____

Application date ____/____/____ Date available ____/____/____

Address _____ City _____ State _____ Zip _____

Email address: _____ Primary Phone: _____

Church currently attending: _____ Member Yes ___ No ___

Pastor: _____ Phone _____

WORK EXPERIENCE

Related to the school position:

Location	Supervisor	Phone	Dates

Other Work Experience:

Location	Type of work	Supervisor	Phone	Dates

CHRISTIAN BACKGROUND

Please carefully read our Statement of Belief (enclosed) and indicate below your degree of support.

- a. ___ I fully support the Statement as written without reservations
- b. ___ I support the Statement except for the area(s) listed and explained on a separate paper
- c. ___ I do not support the Statement

PERSONAL OPINIONS

Please attach your written responses to the points below.

- Explain your relationship to Jesus Christ and what do you do to nurture your faith
- Explain your view of scripture and how it influences your life
- Explain why you are interested in working in a Christian school

PRELIMINARY BACKGROUND INQUIRY

If you answer "Yes" to either of the questions in this section, please attach a separate sheet indicating the nature of the suit, offense, date, court, and disposition or other appropriate explanation. A conviction record will not automatically be a bar to employment. Factors such as your age at the time of the crime, seriousness and nature of the violation, time elapsed since the crime, job relatedness, and subsequent rehabilitation will be considered.

1. Have you ever been suspended, discharged, or resigned in lieu of discharge from any position? Yes ___ No ___
2. Have you ever entered a plea of guilty, a plea of "no contest" (nolo contendere), or has any court ever deferred further proceedings without entering a finding of guilty and placed you on probation or in a public service or education program for any crime other than a minor traffic offense? Yes ___ No ___

APPLICANT'S DECLARATION OF ETHICAL AND MORAL INTEGRITY

Please read each statement carefully, and then indicate your agreement by initialing in the blanks. Sign the statement at the end.

___ Our School expects all of its employees and its volunteers with unsupervised access to children to model the same Christian values and lifestyle that it seeks to develop in students' lives. As an applicant for a position with Ellensburg Christian School, I recognize, understand, and agree to live by biblical moral standards.

___ I declare that at the current time I am not engaging in, and promise that I will not during the term of my employment or volunteering, engage in inappropriate sexual conduct, (e.g., cohabitation or sexual relationships outside of a monogamous heterosexual marriage), sexual harassment, use or using of pornographic material or websites, or sexual abuse or improprieties toward minors as defined by Scripture and federal and state law.

___ I have not been found guilty of any abuse of children and youth in any form. By affixing my signature, I declare that the above statement is factual and true.

Applicant Signature: _____ Date: _____

APPLICANT'S AGREEMENT

It is the policy of Ellensburg Christian School not to discriminate on the basis of race, color, national origin, sex, age, or disability in employment, in its programs or activities as required by federal and state laws (to the extent applicable to the school). As a religious educational institution, Ellensburg Christian School is permitted and reserves the right to prefer employees or prospective employees on the basis of religion.

Do you fully agree with Ellensburg Christian School's nondiscrimination statement? Yes ___ No ___

If no, please explain: _____

___ I hereby certify that the facts set forth in this application process are true and complete to the best of my knowledge. I understand that falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.

___ I understand that I may be required to pass a background check and fingerprint check by the FBI (and possibly other legal authorities). I agree to cooperate fully in producing and recording any information as is necessary, including as many set of fingerprints as are necessary, for such an investigation. I authorize Ellensburg Christian School to conduct a criminal background records check.

___ I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information, including criminal background information. Ellensburg Christian School may refuse employment or terminate conditional employment if the school deems any background information unfavorable or that it could reflect adversely on the school or on me as a Christian role model.

___ I understand that this is only an application for employment and that no employment agreement is being offered at this time. I understand the falsification of information in this application will result in its cancellation, and, if I am employed, may be cause for immediate dismissal. Employment is subject to satisfactory reference and employment checks, including FBI and State Patrol Background checks, a satisfactory Driver Abstract, and verification of employment. Employment is subject to compliance with the requirements of the Immigration Reform and Control Act of 1986.

___ I certify that I have carefully read and do understand the above statements.

Applicant's Signature: _____ Date: _____

ELLENSBURG CHRISTIAN SCHOOL

AUTHORIZATION TO RELEASE REFERENCE INFORMATION

I have submitted an application for employment with Ellensburg Christian School. I authorize the school to interview the primary references, which I have listed, any secondary references mentioned through interviews with primary references, or other individuals that know me and have knowledge regarding my testimony and work record. I also authorize the school to investigate my work records, my educational preparation, and all other matters related to my suitability for employment.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure.

In addition, I hereby release Ellensburg Christian School, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure.

I waive the right to ever personally view any references given to Ellensburg Christian School.

I agree that a photocopy or facsimile copy of this document and any signature shall be considered for all purposes as the original signed release on file.

I certify that I have carefully read and do understand the above statements.

Applicant's Signature _____ Date _____

Applicant's Printed Name _____

List any additional names under which you have worked (or been known by) for the references provided:

1. _____
2. _____
3. _____